

Adoption Date: April 14, 1998

Revised: August 10, 2004

## **CONSTITUTION & BY-LAWS OF THE WHARTON SOCCER CLUB, INC.**

### **ARTICLE 1**

#### **Name and Incorporation**

- Section 1.** The name of the corporation is The Wharton Soccer Club, Inc. it is hereafter referred to as “the Corporation.”
- Section 2.** The purpose for which the Corporation is formed is to promote growth in the youth of the community through support and organization in soccer, to organize soccer programs in Wharton and to raise money to support the soccer program.

### **ARTICLE 2**

#### **Members**

- Section 1.** There shall be two (2) categories of membership in the corporation – Active Member and Associate Member. All membership applications must be approved by the Active Membership.

ACTIVE MEMBER - Any person who attends 9 out of 12 regular monthly corporation meetings and is a working member of the corporation. A working member shall be an officer and/or active committee member. Only Active members will be eligible to vote.

ASSOCIATE - Any person who is a working member of a standing committee, but a member who does not attend 9 out of 12 regular monthly corporation meetings.

All new Active and Associate Members must be approved by a vote. Voting

Procedures will be a motion, second of motion, time for discussion and final vote.

### **ARTICLE 3**

#### **Officers**

- Section 1.** The Officers of the Corporation will consist of President, Vice President, Secretary and Treasurer. The Officers will hold office for One (1) calendar year. All Officers and Representatives at the end of their term of office shall deliver to their successors all

books, papers, money and other property in their possession, belonging to the corporation.

**Section 2.** The Officers shall be elected by the Active Membership at the first fiscal meeting of the year and until their successors are elected and qualified.

**Section 3.** The President of the corporation will preside at all meetings. He/she shall appoint a Chairman for all Committees from the list of Active Members. He/she shall cast the deciding vote (unless he/she is a Coach of a team) in the event of a tie vote at Committee and corporation meetings; or he/she may waive the right to do so.

The President, or his appointee, will be the delegate to all Rockaway Valley Soccer League (RVSL) meetings. A vote on new business at a RVSL meeting cannot be cast until the issue is presented to the corporation. The President, or his appointee, will be the delegate to all Morris County Youth Soccer Association (MCYSA). A vote on new business at a MCYSA meeting cannot be cast until the issue is presented to the corporation.

The President of the corporation shall semi-annually appoint an Auditing Committee to go over the Treasurer's books to certify his/her financial report.

The President shall have the authority to establish a Committee. The Committee shall consist of a Chairman and other volunteers. The following shall be considered standing committees: Field Committee, Fund Raising & Sponsorship Committee, Equipment and Uniforms Committee, Registration Committee, Awards Committee and Refreshment Committee.

The Vice President shall succeed to the powers of the President in his absence.

The Secretary shall record the minutes of all meetings, attend to all correspondence and keep the records of the corporation.

The Treasurer shall collect all dues and have charge of all monies of the corporation. He/she shall keep a detailed account of income and expenditures thereof. He/she shall submit a monthly report of finances to the corporation. He/she shall pay all bills properly passed upon and approved by the corporation, and shall have full charge of all property of the corporation with the aid of appointed Committees. The Treasurer shall hold all monies in either a checking and/or savings account on which two (2) signatures of Officers shall be required to affect withdrawals.

## ARTICLE 4

### Committees

**Section 1.** Field Committee: Maintenance of playing fields, set up and removal of nets and flags and lining of fields.

Fund & Raising Sponsorship Committee: Coordinate fund raising for Corporation. The Chairman of the Fund Raising & Sponsorship Committee is authorized to establish a separate checking account for the use of the Committee in performing its functions. The Chairman shall provide the Treasurer with a quarterly financial statement in regard to this account. At no time shall the balance of funds held in this account exceed that amount necessary to carry out the Committee's functions. All excess funds shall be immediately transferred to the Corporation's regular bank account. At the end of each calendar year, all funds held in the Committee's checking account in Excess of \$5.00 shall be transferred to the corporation's regular bank account.

Equipment & Uniforms Committee: Inventory and keep track of all Corporation equipment and uniforms, purchase and distribute new equipment and uniforms as required.

Registration Committee: Organize and conduct registration, maintain a list of all players, coaches and teams.

Awards Committee: Select awards for approval by Active Members, organize and conduct awards dinner.

Refreshment Committee: Maintain shed, organize schedule of shed volunteers, purchase food, establish rules of shed use, and recommend food prices for approval by the Active Members.

## ARTICLE 5

### Meetings

**Section 1.** All meetings of the corporation will be for members only, with the exception of anyone given courtesy of attendance by the President.

All meetings will be held on: Second Tuesday of every month.

Additional meetings may be scheduled with prior notification to members.

**Section 2.** The Order of Business for all corporations' meetings shall be as follows:

- 1.0 Roll Call
- 2.0 Minutes of previous meeting
- 3.0 Communications
- 4.0 Report of Treasurer
- 5.0 Report of Committees
- 6.0 Delegates' Reports
- 7.0 Special Reports
- 8.0 Unfinished Business
- 9.0 New Business
- 10.0 Adjournment

A minimum of two officers must be present in order for a meeting to take place.

A quorum shall consist of a majority of Active Members. A quorum is required to pass new business and constitutional changes.

In case of doubt as to procedure at any meeting of the corporation, "Robert Rules of Order" shall govern.

## ARTICLE 6

### **Members' & Players' Conduct**

**Section 1.** The corporation may suspend any member or player in any of the following events:

1.0 If such member shall refuse or neglect to fulfill any of its obligations as a member, or violates any of the provisions of the Constitution and By-Laws of this corporation.

2.0 If such member shall commit any act which shall contravene or be inconsistent with principles and standards of good sportsmanship.

**Section 2.** After the season has been declared open by the corporation, all games played by members of this corporation shall be under the jurisdiction of the corporation, and no registered player thereof can participate in any other team sport unless approved permission is given by the corporation.

Any case of misconduct on the field of play, or in the dressing room, by players, officials, or members of the corporation shall be reported to the President and be acted upon at the next meeting. A written report shall be required in such matters.

The official referee shall be the sole judge on the playing field and his decision shall be final. No protests, based on referee decisions, shall be allowed. Any complaints about any official referee shall be directed in writing to the Secretary of the Corporation.

## ARTICLE 7

### **Player Qualifications**

**Section 1.** Registration shall consist of proof of age by birth certificate, baptismal papers, passport or alien registration card and required registration fee. A player must be within age limitations established by the corporation and the RVSL. A player's registration shall expire at the end of the calendar year. In the case of travel team players, registration will be governed by the rules of the MCYSA and the NJYSA.

The corporation reserves the right to discipline any player in accordance with the RVSL, MCYSA and NJYSA codes.

## ARTICLE 8

### **Team Formation**

**Section 1.** A team shall consist of a Coach, Assistant Coach(s) and Players.

**Section 2.** The corporation shall limit roster size of a Division within the RVSL, as follows:

Division AA - 13 to 20 players

Division A - 13 to 20 players

Division B - 13 to 20 players

Division C - 7 to 16 players

Division D - 7 to 16 players

Division E - 7 to 16 players

The number of teams shall be based on establishing teams in accordance with above roster size and availability of coaches as guided by the RVSL. In the case of travel team players, team size will be governed by the rules of the MCYSA and the NJYSA.

**Section 3.** Team rosters will be selected as follows:

1.0 Via Registration

2.0 Division movement should only be used for the establishment of a minimum roster size and must be approved by parents and coach of lower division team. This movement and procedure must be completed by August 1<sup>st</sup>.

**Section 4.** Team rosters will be established, as follows:

1.0 Staff will have the option of having their own children on team.

2.0 A team shall remain intact so long as it remains in the same division.

3.0 A coin flip shall determine the initial selection and alternate selections will follow.

4.0 Teams shall not be established prior to July 1<sup>st</sup>. In the case of travel teams, team rosters will be determined by the coaches, in consultation with the officers and player agent. Outside evaluators may be utilized in this process. In addition, this process will be governed by the rules of the MCYSA and the NJYSA.

**Section 5.** The player agent shall be an Active Member and shall be in charge of the following:

1.0 All completed sign-up forms.

- 2.0 Paid money.
- 3.0 Certification of age and insurance numbers.
- 4.0 Interceding for coaches in disciplinary actions.

The player agent/registrar shall be selected by the President and approved by the membership.

## **ARTICLE 9**

### **Coaching Assignments**

**Section 1.** Previous year's staff has first option of the same Division or age category team (when same number of teams exists).

If fewer teams exist in a Division or age category, the senior coach will have the first choice. In cases of equal seniority, a coin toss will decide team choice.

When teams are added to a Division or age category, the corporation will then seek coaches. However, if there are too many volunteers and team coach assignments cannot be resolved, a coin toss among the new coaches will determine assignments. An existing coach shall have option over any new volunteers.

## **ARTICLE 10**

### **Fiscal Year**

**Section 1.** The fiscal year of the corporation shall be January 1 to December 31.

## **ARTICLE 11**

### **By-Laws**

**Section 1.** These by-laws may be altered, amended or repealed by the Officers.

Such changes must be read at two monthly meetings before voted on and approved by the Active Membership.

## ARTICLE 12

### Dissolution

**Section 1.** Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c ) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## ARTICLE 13

### Compensation

**Section 1.** Neither Members nor Officers shall receive any fee, salary or remuneration of any kind for their services in such capacities, provided, however, that Members and Officers may be reimbursed for reasonable expenses incurred with approval of the Officers upon presentation of vouchers.

## ARTICLE 14

### Indemnification

**Section 1.** The corporation shall indemnify every corporate agent as defined in, and to the full extent permitted by Sections 15A:2-8 and 15A:3-5 of the New Jersey Nonprofit Corporation Act, and to the full extent otherwise permitted by law.